



AUSTRALIAN RESPIRATORY COUNCIL ANN WOOLCOCK FELLOWSHIP

THIS FELLOWSHIP WILL NOT BE OFFERED UNTIL LATE 2014.

This award was established in 2004 and is named in honour of the late Professor Ann Woolcock AO, former Head of the Institute of Respiratory Medicine at the University of Sydney and Royal Prince Alfred Hospital. Professor Woolcock was a strong supporter of trainee scientists and physicians and was President from 1997 until 1999. She died in 2001.

PURPOSE

The purpose of the Fellowship is to provide a vehicle for full time training in biomedical, clinical or public health research relevant to tuberculosis, respiratory diseases due to other infections, or respiratory diseases related to tobacco use. Research which also addresses community issues or the health of disadvantaged groups is of particular interest. The aim of the Fellowship is to encourage people of outstanding ability to develop research as a significant component of their career.

ELIGIBILITY

To be eligible to apply, applicants must, at the time of application:

- be an Australian citizen or have Permanent Resident Status and not be under bond to any foreign government;
- hold a doctorate in a health-related field of research or will submit a thesis for such by 31 December of the year of application. The Fellowship can commence on 1 January;
- have demonstrated their interest in, and ability to pursue, a career in research;
- at 30 June 2007, have no more than two (2) years postdoctoral research experience from the date that the doctoral thesis was passed;
- provide a specific study plan within a clearly defined area;
- organise affiliation with an NHMRC registered Administering Institution within Australia to carry out the study;
- conduct research of benefit to Australia.

Fellowship applicants must have fulfilled all obligations from previous ARC Grants or Funding Agreements (including final and progress reports). Potential applicants who have not fulfilled all obligations from previous ARC Grants or Funding Agreements are ineligible to apply.

TENURE

A full-time Fellowship is normally awarded for a maximum of four years and may be divided between two different institutions. It is tenable in any Australian State or Territory. A Fellow must take up the Fellowship within twelve months of the Offer of Award. Applications for part-time Fellowships will be considered.

Under certain circumstances Fellows may earn additional income. Refer to the Funding Conditions and Detailed Procedures for details.

Fellowships are tenable only at NHMRC registered Administering Institutions within Australia such as teaching hospitals, universities and research institutes.

APPLICATION PROCEDURES

All applications should be submitted on the special form that, together with its attachments and report proformas, an instruction booklet and its attachments, **these will be made available on ARC's website at the appropriate time in 2014:**

<http://www.thearc.org.au>

The Deed of Agreement and Schedule, also to be found on the website, need to be read by applicants prior to the submission of an application. Applications should be submitted through, and have the endorsement of, the research institution with which the Fellowship is associated.

Applications must be lodged with ARC electronically (see Instruction Booklet). In addition, the original single-sided A4 application must be submitted to ARC by the due date. It is the applicant's responsibility to ensure that all referees reports are provided by the due date. Of particular importance is the statement from the proposed adviser agreeing to host the Fellow, without which the application will be deemed ineligible.

Forms are provided for completion by:

- (a) **The proposed adviser** at the Australian institution proposed for the Fellowship, is to attach to their report a two page *curriculum vitae* incorporating the following:
 - Personal details: name, title, current position
 - Education: degrees/qualifications, year, institution
 - Experience: postgraduate professional and research positions held in last 5 years.
 - Support: details of current and past (last 6 years) grants held.Publications: list in chronological order the titles, all authors and complete citation of publications (of the adviser) pertinent to the application.
- (b) **Two referees**, one of whom should be well acquainted with the applicant's work, to comment on the project and the applicant's ability to undertake the work proposed.

The second is to be an independent referee. This referee is to have had no substantive professional or private contact with the applicant or to have had any previous or current collaboration with the applicant's recent or planned supervisors or advisers, but should be knowledgeable in the field of study. This referee should not be at the applicant's current institution.

SELECTION PROCEDURES

ARC Ann Woolcock Fellowships are awarded in open competition on the basis of merit following detailed assessment by ARC's Research Committee. Short-listed applicants will be interviewed. ARC may exercise its discretion in the award of a fellowship in any one year and may not award any, if such a course is warranted.

ANNOUNCEMENT OF SUCCESSFUL APPLICATION

A decision on the successful application will be made by December of the application year. The applicant will be advised as soon as possible thereafter.

ADMINISTRATION OF FELLOWSHIPS

Fellowships shall normally be administered by the Australian institution through which the applicant has applied and to which ARC shall forward stipend payments, travelling expenses and other allowances as appropriate. Certification is required in the Application Form that the institution is willing to administer the Fellowship.

SALARY PACKAGE, TRAVELLING EXPENSES AND ALLOWANCES

Fellowship salary packages are at the NHMRC Training Support Package (TSP) level 1 rate (currently at AUD\$62,250) and, if appropriate, clinical loadings will be paid. It is the successful applicant's responsibility to negotiate their actual salary in accordance with their proposed institution's Workplace Agreement or salary guidelines.

Salary packages and allowances are payable to the Australian institution nominated by the Fellow and approved by ARC. Such payments shall be made quarterly in the case of salary packages and at such periods as may be appropriate and as determined by ARC in relation to other payments. Advances against anticipated and authorised expenses may be paid.

ARC may, at its discretion, for what is considered grave cause, suspend the tenure of the Fellowship for such time as is thought fit, or deprive a Fellow of his/her Fellowship. From that date the stipend and any other payments shall cease.

ARC will provide for the Australian institution the employer's contribution to superannuation. This will include the Superannuation Guarantee Contribution (SGC) and contributory superannuation components. These amounts, along with other institutional on-costs, are included in the TSP 1 salary package.

Minimum airfares will be provided for Fellows and their dependants for the direct journey to the designated research centre within Australia. Limited funds would be available to Fellows relocating from overseas.

The cost of any travel requirements in excess of those authorised by ARC under these conditions shall be met by the Fellow. No allowance shall be payable in respect of the conveyance of luggage, goods or chattels not covered by the free allowance provided under normal passenger agreements.

A maintenance allowance of up to AUD\$5,000pa is payable for research support, including conference travel.

These allowances are reviewed annually by ARC.

REPORTS REQUIRED AS PART OF A FELLOWSHIP

A **mid-term report** on the research work undertaken during the first two years of the Fellowship and details of the intended program for the remaining period is required by ARC by the two year anniversary date from the commencement of the Fellowship.

A **full report** is to be submitted within three months of completion of the Fellowship. This report should cover all aspects of the work undertaken and should incorporate details of any new knowledge gained in the field of study.

A **brief final report** 12 months after completion of the Fellowship, detailing current employment status and publications arising from the Fellowship, is also required.

GENERAL

Successful applicants will be required to actively assist in the promotion of their research with ARC.

Appropriate recognition for the assistance of ARC should be included in publications resulting from work undertaken during the tenure of a Fellowship.

PLEASE NOTE: all applications must be sent to ARC through the appropriate research administrative officer of the Australian Institution concerned to meet the deadline of receipt of applications.